



MINUTES OF BODY CORPORATE COMMITTEE MEETING

BODY CORPORATE No. 164980 PROPERTY AT: 148 Quay Street, Auckland City

A **BODY CORPORATE COMMITTEE MEETING** of this body corporate was held in the offices of Body Corporate Administration Limited, 3rd Floor, 115 Queen Street, Auckland City on Tuesday, 19th February, 2013 commencing at 3.00 p.m.

PRESENT: As per Attendance List:
Stephen Dudding, Alan Penny, Mick Webb, Dimitri Margaritis.
Paula Beaton representing Body Corporate Administration Limited as Secretary.
Also in Attendance: Russell McKinnon, Building Manager, for part of the meeting.
Paul McLuckie attended the meeting as a guest as part of the meeting.

- 1 CHAIRMAN:**
Mick Webb chaired the meeting.
- 2 APOLOGIES:**
There were no apologies.
- 3 BUILDING MANAGER'S REPORT:**
 - 3.0 The engineer is continuing investigation of water pooling on the roof of Level 11.
 - 3.1 We have been advised that Level 12A will be commencing extensive renovations and that the Committee are working with the owners to ensure that the use of the service lift is as far as practicably available to their workmen and all other users.
 - 3.2 Russell McKinnon reported that the window cleaners have done a good job.
 - 3.3 The Committee are obtaining quotes from various electricians for the repair of the lighting around the ceilings of each foyer on each floor.
- 4. DISCUSSION WITH PAUL MCLUCKIE:**
 - 4.0 Paul McLuckie attended the meeting to discuss the replacement of security tags referred to in previous minutes.
- 5 MINUTES OF PREVIOUS COMMITTEE MEETING:**
The Minutes of the Body Corporate Committee Meeting on 8 January 2013 were taken as read, approved, accepted and adopted as a true and accurate record.
- 6 FINANCIAL ACCOUNTS:**
The statement of receipts and payments and subsequent to for the body corporate for the period 1.02.12 to 31.01.13 was submitted, discussed and adopted.

BCA Ltd had prepared a draft budget.



**BODY CORPORATE
ADMINISTRATION**

> Level 3, 115 Queen Street, (Up Swanson Lane), Auckland
> P.O.Box 2322 Auckland 1140
> Phone +64 9 373 2336
> Fax +64 9 377 6743
> Mobile +64 21 812 336

Body Corporate Administration Limited > Body Corporate Secretary under Unit Titles Act 2010

7 GENERAL BUSINESS:

7.0 City Link Submission – Rank Group has drawn to the attention of the body corporate a letter received from City Link. Letter from City Link, copy attached.

BCA Ltd is obtaining a quote from a planner to prepare a draft submission for the body corporate.

8 NEXT COMMITTEE MEETING:

The next Body Corporate Committee Meeting is scheduled for Wednesday, 6th March, 2013 commencing at 3.00 p.m.

There being no further general business, the meeting closed at 5.10 p.m.